

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**January 27, 2025**

**6:00 PM**

**AGENDA**

**1. Call to Order by President Caron.** Proof of Publication.

**2. Pledge of Allegiance and a Moment of Silence.**

**3. Approval of Meeting Minutes:** None.

**4. Audience Participation:** Any item on the agenda.

**5. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Monthly Department Reports for Community & Economic Development, Facility Maintenance, Fleet Maintenance, Public Works, and Public Safety for December 2024.
- b. Tax Collector's Monthly report for December 2024.
- c. Check Register of January 17, 2025 in the amount of \$274,808.72.
- d. Check Register of January 24, 2025 in the amount of \$465,878.93.
- e. Credit Card Register for December 2024 in the amount of \$19,494.51.
- f. Adopting **RESOLUTION 2025-R-04**, authorizing the sale or trade-in of Township assets valued over \$2,000.

**6. PRESIDENT CARON**

- a. Accept a motion to enact **ORDINANCE 2025-01**, an Ordinance of the Board of Commissioners of Lower Allen Township, Cumberland County, Pennsylvania, amending the codified ordinances of 2023 as amended at Chapter 65 Animals and at Chapter 220-151 Non-Intensive Agricultural Uses, to provide for the keeping of domestic fowl as a permitted accessory use in the R-1 Zoning District with related regulations.

- b. Accept a motion to approve a manual Check Register of January 23, 2025, in the amount of \$1,525.00 to Eckert, Seamans, Cherin & Mellott for legal services.

**7. Any business pertinent to the Township. Discussions will be limited to five (5) minutes per person.**

**8. PUBLIC SAFETY**

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-05** adopting the updated Emergency Operations Plan (EOP) of Lower Allen Township.
- b. Discussion and possible action: Activating the Civil Service Commission to create a new police officer eligibility list and waiving the requirement for Act 120 as a prerequisite to hiring.
- c. Discussion and possible action: Approving the purchase of a camera monitoring system for installation at LACP and Highland Park from Gridless Power for the quoted amount of \$75,883.68 using the remaining ARPA funds balance of \$66,432 and \$9,451.68 from the 2025 budget.
- d. Discussion and possible action: Approving the Job Description for the Codes Compliance Coordinator position in the Public Safety Department.
- e. Discussion and possible action: Approving the Codes Compliance Coordinator to attend the five-week program National Registry Emergency Medical Technician and Pennsylvania Emergency Medical Technician certification course held at HACC; this is a budgeted item.

**9. FINANCE**

- a. Discussion and possible action: Approving the formation of a Finance Committee.

**10. COMMISSIONERS' REPORTS**

**11. Executive Session**

- a. Update on Police Collective Bargaining.

**12. Adjourn.**